Interlibrary Loan Request Form

Name: ____________________________________________________________

Organization/Business: ______________________________________________

Telephone: ___________________ Fax: ___________________ E-mail: ___________________

Address: __________________________________________________________

City: ___________________ State/Province: ___________ Zip: ___________

Library Card number: _______________________________________________

Item Information

Author: ____________________________________________________________

Title: _____________________________________________________________

Publisher: __________________________________________________________

Place and date of publication: _________________________________________

Edition: _____________________________________________________________

Where did you find this citation? _______________________________________

Other information that may be helpful in ordering this item (optional): ______________

_____________________________________________________________________

Fees

The Detroit Public Library charges $5.00 per request, payable when the item is picked up. This fee
helps defray the cost of return postage, insurance and online computer charges. In addition to this fee,
some libraries have lending charges. Every attempt is made to find libraries that have low-cost or no
charges.

Please pick up items at the Main Library Circulation Desk. All items must be returned to Main Library –
please do not put items in the drop box.

How much are you willing to pay?

☐ $5.00  ☐ $8.00  ☐ No limit

☐ $13.00  ☐ $18.00

Please mail form to:

Detroit Public Library
5201 Woodward Ave.
Detroit, MI 48202
Attention: Circulation Department