

**DETROIT LIBRARY COMMISSION PROCEEDINGS
SPECIAL MEETING
OCTOBER 18, 2022**

NOTED

This meeting was held in Main Library's DVD/Media Room. Due to COVID-19 restrictions, seating capacity was limited to the first 25 guests, and seating was arranged to provide social distancing. The meeting was also available for virtual viewing.

Commissioner Jackson called the Special Meeting of the Detroit Library Commission to order at 2:49 p.m.

Present: President Jackson, Commissioners Bellant, Hayden Friley, Hicks, Short

Excused: Commissioners Adams, Peterson-Mayberry

Administrative Staff: Mondowney, Brown, Bruni, Caruso, Dale, Funchess, Norfolk, Powell, Simon, Simmons, Williams

Present Also: Janet Batchelder, Cheryl Blessett, Cheryl Buckoff, Stacy Brooks, Maria Bryson, India Davis, Imara Hyman, Carolyn Mosley, Christine Peele, Yvette Rice, Tim Turner, Brian Vance, Mattie Wiggins

APPROVAL OF THE FY2024 PROPOSED BUDGET

Proposed Service Plan and Budget for Fiscal Year Ending June 30, 2024 Executive Summary

The Detroit Public Library received the "FY2024 Budget and 2024-2027 Four Year Financial Plan" submission request from the Deputy Chief Financial Officer and Budget Director of the City of Detroit on September 12, 2022, with a submission due date of November 1, 2022.

The budget development process is in accordance with the State of Michigan Public Act 181 of 2014, Section 6(4) which requires the City of Detroit to submit a Four-Year Financial Plan at least 100 days prior to the start of the fiscal year, July 1, 2023. The City of Detroit will finalize its budget with the approvals of the City Council and Mayor by April 2023.

Service Plan

The overall objective of the Library's proposed spending plan is to maintain a safe, manageable and sustainable level of library service at accessible locations throughout Detroit. This spending plan is in keeping with our mission to enlighten and empower people by providing Diverse and Dynamic Pathways to Literacy and Learning.

To that end we are recommending the following: To provide access and a full-range of library programs and services from twenty locations throughout the City of Detroit.

The proposed configuration of branches, coupled with the availability of the Mobile Library, offer access to the library's programs and services, and contributes to the economic base of the community. These valued services also compliment and support the Detroit Public School Community District's initiatives, especially as it relates to the availability of technology, tutorial services, literacy, and children's and teen programming.

Budget

Revenue:

The operation of twenty locations and the Mobile Library will require substantial use of the fund balance, in the amount of **\$2,901,390**. The FY 2022 unaudited fund balance is **\$31,642,791**. The authorized use of fund balance for FY2023 ending June 30, 2023, is projected to be **\$3,062,730**.

The projected FY2024 estimated revenues of **\$32,007,242** is an increase of **\$1,549,879** above actual revenues of **\$30,457,363** received in FY2022. The two major funding sources for FY2024 are local property taxes as well as State Aid and county revenues. Local property taxes (current property taxes, prior year property taxes, NEZ, IFT, OPRA, and personal property taxes) total **\$28,907,471**.

State Aid, Renaissance Zone and county revenue total is **\$2,708,935**. The estimated other revenue, which includes interests and earnings on investments is **\$390,837**.

Expenses:

The proposed FY2024 estimated expenditures are **\$34,908,632**. Major sources of the expenditures are employee salaries and benefits, operation expenditures (i.e., utilities, computer systems, print and non-print material, repairs and maintenance, pension and retiree expenditures, and debt service. The spending plan budgets a total of **\$20,399,883** for salaries and benefits, **\$13,276,491** in operating expenses, **\$950,355** for pension and retiree obligations, and **\$281,903** for debt service.

It is important to note that the City of Detroit's FY2024 projected tax capture amount is **\$4,291,586**. The City of Detroit's projected tax capture amounts for FY2025-FY2027 are as follows:

- FY2025 - **\$4,445,011**
- FY2026 - **\$4,565,026**
- FY2027 - **\$4,688,282**

Over the next four years the City of Detroit's total projected tax capture amount is **\$17,989,905**.

NOTED

Commissioner Bellant stated that if the tax captures disappeared, DPL would not have to use its fund balance for expenses.

COMMISSION ACTION

Commissioner Bellant moved approval of the FY2024 proposed budget. Commissioner Hayden Friley supported.

A roll call vote was taken with the following results:

- | | |
|---------------------|-----|
| ➤ Bellant | Yes |
| ➤ Hayden Friley | Yes |
| ➤ Hicks | Yes |
| ➤ Short | Yes |
| ➤ President Jackson | Yes |

The motion passed unanimously.

ADJOURNMENT

Commissioner Bellant moved to adjourn. Commissioner Short supported.

A roll call vote was taken with the following results:

- Bellant Yes
- Hayden Friley Yes
- Hicks Yes
- Short Yes
- President Jackson Yes

The meeting was adjourned at 3:06 p.m.